

MEETING MINUTES

March 3, 2022

1:30 – 2:30 PM

ZOOM phone/video conference

Expected Attendees

Anticipated Attendee	Representing	
Michelle Ransom, Chair	UC San Diego	X
Vice Chair	(vacant)	
Secretary	(vacant)	
Rena Martinez-Stlutka	Past Chair, Fullerton College	
Michelle Pena	Bakersfield College	
Justine Kincade	College of Sequoias	X
Michael Simpson	Contra Costa College	
Steve Waterhouse	El Camino College	
Paul Pham	El Camino College	
Michelle Morris	Glendale CCD	
Austin Kemie	Glendale CCD	
Mitch Leahy	Santa Rosa Junior College	
Clark Ray	Santa Rosa Junior College	
Rocio Rubalcava	Los Angeles City College	
Beatriz Rodriguez	Los Angeles City College	X
Andrew Alvarez	Los Angeles CC District	

Anticipated Attendee	Representing	
James Fitzsimmons	Los Angeles CC District	X
Hong Nguyen	Los Angeles CC District	
Maricela Arevalo	Los Rios CCD	
David Sahakyan	Los Rios CCD	
Lorena Lopez	Pierce College	
Vivian Meshriky	Pierce College	
Kristine Ayvazyan	Pierce College	
Veronica Fisher	Reedley College/ State Center CCD	
Mark Liang	Santa Ana College	
April Grommo	CSU CO	
Enoch Woo	CSU CO	X
Nancy Umphres	CSU CO	
Janice Miller	CSU Long Beach	X
Nita Guzman	CSU Northridge	
Riel Palis	CSU Northridge	
Camille Rieck-Armstrong	San Francisco State	

Anticipated Attendee	Representing	
Renee Monte	San Francisco State	
Laura Chavez Hardy	UC Office of the President	
Hannah Frankel	UC Berkeley	X
Alex Ruiz	UC Riverside	
Anthony Schmid	UC Santa Barbara	
Monterey Sims	University of Phoenix	X
Suzy Eagen	University of Phoenix	
Sean O'Reilly	XAP	X
Steve Klein	CCC Tech Center	
Mark Cohen	CCC Tech Center	X
Valerie Lundy-Wagner	CCCCO	
Russell Grant	CCCCO	X
Gary Bird	CCCCO	
Nabil Fares	CCCCO	X
Bryan Snow	CCCCO	X

ZOOM Participant/Meeting Details

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/873581329> [See invite for password]

Or iPhone one-tap (US Toll): +16699006833,873581329# or +16468769923,873581329#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 873 581 329

International numbers available: <https://zoom.us/u/abbgr6AIMu>

A. Introductions

- 1. Roll Call (Michelle Ransom)
- 2. Accept Minutes from prior meeting (Michelle Ransom)

Minutes accepted by James Fitzsimmons, seconded by Janice Miller

- 3. Agenda review/revision (Michelle Ransom)

No revisions or additions

B. Committee Business (Open Meeting)

- 1. CCC Tech Center Update (Mark Cohen)

Mark Cohen reported the Tech Center is continuing to work with CVC/OEI on supporting colleges joining eTranscript CA as part of the CVC/OEI rollout and that Mark and Sean O'Reilly (XAP) will be attending a CVC webinar following this meeting.

- 2. XAP Sales Update (Sean O'Reilly)

Met with Saddleback and Irvine Valley college, they will be joining eTranscript as senders and receivers. Sean reported that several colleges that have put their eTranscript California usage on hold over the past year or two are returning as senders, in part due to compliance with CVC; including Foothill and Deanza, along with Contra Costa, Diablo Valley, and Los Medanos.

A question was asked as to whether they will be accepting receiver-initiated requests, likely not for Foothill and Deanza given their integration.

Q. Monterey. How do we get notified of new senders? Does messaging go out from XAP or is there an updated list somewhere? XAP reports that they do make announcements as schools join, the list on the eTrans website also gets updated.

- 3. Update: Rollout of support for Area F (Sean O'Reilly)

XAP is working on another communication to be sent to all users, beyond listserv, letting them know of the upcoming release. Responses for testing has been low due to schools being busy. Working with CCTC enabling services to coordinate the communication plan.

- 4. Review Monthly Usage Report (Mark Cohen)

Usage has not changed much in the past month. Seeing some decline at SBCC which Sean O'Reilly is investigating.

C. Closing

- 5. Roll Call (Michelle Ransom)

Next Steering Committee Meeting – April 7, 2022