

MEETING MINUTES

July 7, 2022

1:30 – 2:30 PM

ZOOM phone/video conference

Expected Attendees

Anticipated Attendee	Representing	
Michelle Ransom, Chair	UC San Diego	X
Vice Chair	(vacant)	
Secretary	(vacant)	
Rena Martinez-Stlutka	Past Chair, Fullerton College	
Michelle Pena Smith	Bakersfield College	X
Justine Kincade	College of Sequoias	X
Michael Simpson	Contra Costa College	
Steve Waterhouse	El Camino College	
Paul Pham	El Camino College	
Michelle Morris	Glendale CCD	
Austin Kemie	Glendale CCD	
Mitch Leahy	Santa Rosa Junior College	
Clark Ray	Santa Rosa Junior College	
Rocio Rubalcava	Los Angeles City College	
Beatriz Rodriguez	Los Angeles City College	
Andrew Alvarez	Los Angeles CC District	

Anticipated Attendee	Representing	
James Fitzsimmons	Los Angeles CC District	X
Hong Nguyen	Los Angeles CC District	
Maricela Arevalo	Los Rios CCD	
David Sahakyan	Los Rios CCD	X
Lorena Lopez	Pierce College	
Vivian Meshriky	Pierce College	
Kristine Ayvazyan	Pierce College	
Veronica Fisher	Reedley College/ State Center CCD	X
Mark Liang	Santa Ana College	
April Grommo	CSU CO	
Enoch Woo	CSU CO	X
Nancy MiLee	CSU CO	X
Janice Miller	CSU Long Beach	
Nita Guzman	CSU Northridge	
Riel Palis	CSU Northridge	
Camille Rieck-Armstrong	San Francisco State	

Anticipated Attendee	Representing	
Renee Monte	San Francisco State	
Laura Chavez Hardy	UC Office of the President	
Hannah Frankel	UC Berkeley	
Karla Contreras	UC Riverside	X
Luke Lindquist	UC Santa Barbara	X
Monterey Sims	University of Phoenix	
Suzy Eagen	University of Phoenix	X
Sean O'Reilly	XAP	X
Steve Klein	CCC Tech Center	
Mark Cohen	CCC Tech Center	X
Valerie Lundy-Wagner	CCCCO	X
Russell Grant	CCCCO	X
Gary Bird	CCCCO	
Jennifer Coleman	CCCTC	x

ZOOM Participant/Meeting Details

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/873581329> [See invite for password]

Or iPhone one-tap (US Toll): +16699006833,873581329# or +16468769923,873581329#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 873 581 329

International numbers available: <https://zoom.us/u/abbgr6AIMu>

A. Introductions

- 1. Roll Call (Michelle Ransom)
- 2. Accept Minutes from prior meeting (Michelle Ransom)

Motion to accept minutes made by Jim Fitzsimmons, seconded by Justine Kincade.

- 3. Agenda review/revision (Michelle Ransom)

Michelle Ransom proposed an item addressing a question pertaining to EDI transcripts.

B. Committee Business (Open Meeting)

- 1. CCC Tech Center Update (Mark Cohen)

The Tech Center continues to work with XAP and CVC/OEI in onboarding colleges to eTranscript CA.

- 2. XAP Sales Update (Sean O'Reilly)

XAP has met with Yuba CCD, joining eTranscript as part of their CVC/OEI deployment. XAP has also met recently with SDCCC about coming on board to send and receive eTranscripts, and has met with Shasta college about sending transcripts in addition to being a receiver on eTranscript CA.

- 3. Update: Rollout of support for Area F (Sean O'Reilly)

The implementation deadline has been moved to August 24th to provide colleges more time to complete the work to incorporate the new changes and to keep the release away from a period of high transcript seasonality. Colleges have been responsive to implementing these changes which are looking good for the August deployment.

- 4. Review Monthly Usage Report (Mark Cohen)

Reviewed adoption report which sees colleges that had placed their use of eTranscript CA on hold returning as active senders and receivers.

Additional Items:

Michelle Ransom asked a question to Jim Fitzsimmons at LACCD regarding receiving duplicate transcripts via EDI. Getting as many as transcripts per student, requests came from student. LACCD

confirmed that transcripts are sent once for all colleges, and that requesting a transcript from multiple colleges in the district will result in multiples being sent.

Russell Grant provided an update that the RFI remains in the process of being released.

C. Closing

- 5. Roll Call (Michelle Ransom)

Next Steering Committee Meeting – Aug 4, 2022